

Daily Scrum Meeting Minutes:

Attendees: Monisha Kummari, Gabriel Xirinachs, Chloe Lindsay, Maria Vega Gonzalez, Jabbar Morla

Start time: 7:00pm

End time: 7:45pm

Monisha Kummari:

- How many hours did I work since the last meeting?
 - 2 hours
- What was done since the last scrum meeting?
 - Explored the dataset in more depth and began mapping key features to project goals.
- What is planned to be done until the next scrum meeting?
 - Continue refining feature-to-goal mapping and document initial findings.
- What are the hurdles?
 - Ensuring the dataset features fully support the intended fraud detection objectives.

Gabriel Xirinachs:

- How many hours did I work since the last meeting?
 - 2 hours
- What was done since the last scrum meeting?
 - Began structuring repository folders to support initial project configuration.
- What is planned to be done until the next scrum meeting?
 - Continue refining repository structure and assist teammates with setup if needed.
- What are the hurdles?
 - None

Chloe Lindsay:

- How many hours did I work since the last meeting?
 - 2 hours
- What was done since the last scrum meeting?
 - Started developing basic visualizations and reviewing results to guide next steps.
- What is planned to be done until the next scrum meeting?
 - Expand visualizations and continue interpreting exploratory analysis results.
- What are the hurdles?
 - Ensuring visual findings clearly support overall project goals.

Maria Vega Gonzalez:

- How many hours did I work since the last meeting?
 - 2 hours
- What was done since the last scrum meeting?
 - Began applying techniques to handle class imbalance and continued finalizing the cleaned dataset.
- What is planned to be done until the next scrum meeting?
 - Continue evaluating class imbalance methods and validate preprocessing choices.
- What are the hurdles?
 - Choosing the most effective imbalance-handling approach before modeling.

Jabbar Morla:

- How many hours did I work since the last meeting?
 - 2 hours
- What was done since the last scrum meeting?
 - Started documenting dataset details and preparing supporting materials for team reference.
- What is planned to be done until the next scrum meeting?
 - Continue improving dataset documentation and share notes with the team.
- What are the hurdles?
 - None